

Human Resources Manager

Description

Human resources managers plan, direct and coordinate the administrative functions of an organization. They oversee the recruiting, interviewing, and hiring of new staff and serve as a link between an organization's management and its employees. Additionally, they provide direction to employees on all human resources-related policies and procedures.

Education/Training Requirements

- Bachelor's degree in Human Resources or other business-related degree (helpful)
- Society for Human Resource Management or Senior Professional in Human Resources certification (commonly required)

Recommended High School Coursework

- Accounting
- Agriculture Education
- Mathematics
- Psychology
- Spanish
- Statistics

Common Responsibilities

- Implement and support company policies
- Understand human resources laws in order to ensure compliancy
- Serve as the company representative in termination hearings
- Partner with the human resources department to ensure consistency
- Conduct new hire on-boarding and early engagement for all new employees
- Serve as an advisor for human resources issues to leadership
- Advise employees on benefits and pay issues
- Provide management with human resources-related information reports
- Work with individuals in charge of payroll
- Provide direction to employees on related policies and procedures
- Conduct human resources audits and risk assessments

Typical Employers

Human resource managers are employed at most medium- and larger-size companies. You can work in a variety of agricultural industries; being bi-lingual would be extremely valuable in recruiting in many sectors of agriculture.

Additional Resources

[National Human Resources Association](#)
[Society for Human Resource Management](#)
[WorldAtWork](#)